

Oil Capital Rod & Gun Club

MINUTES

August 8, 2022, 19:00 hr Main Clubhouse

Regular Board Meeting

	2022		2023		2024
Excused	Richard Morgan	Present	Jack Killingsworth	Present	Larry Bahler
Present	Jack Ostendorf	Present	Gary Kruse	Present	Brad Cheffey
Present	Bob Williams	Present	Rick Peeler	Excused	David Woodral

Welcome and Introductions: Call to Order by Chairman Larry B.

Chair

Motion to approve agenda by Brad C., 2nd Jack O. None opposed. Motion carried.

Members & Guests with Business: None.

Chair

Secretary:

Brad C.

Approval of Minutes of previous BoD meeting conducted on July 11, 2022, and any post BoD meeting matters and Electronic Board Voting. BoD also asked to accept correction to the New Business section of March 2022 Minutes to replace the name Jack K. with Jack O. Motion by Jack K., 2nd Rick P., None opposed. Motion carried.

Correspondence: Shooter Illustrated magazine. Member Dayton Wagner contacted me this month indicating that he purchased a bench plaque through Linn Thomason for \$260 and he cannot find it on rifle benches. Brad C. will resolve.

Club History Project: Submitted history article for TARGET and added 4 years to history.

Treasurer:

Gary K.

Financial Activity for month just closed and Treasurer's notes:

- 1) July 2022 Net Loss: [\$2,894.49]
- 2) Year to Date Income 2022: \$26,917.83
- 3) Income from hay bales: \$930
- 4) \$1,647.16 raffle income went into July 4th Reserve.
- 5) Spent \$6,640.83 in updating skeet and trap equipment.

Larry B. presented 2 bills for electrical work on trap and skeet area by Addco Electric for \$825 for Trap 2 light and \$1,375 for two trips for lighting at Skeet 5.

Seeking Bookkeeping Services for Club:

Gary K. withdrew \$20,404 from Money Market at WeStreet and started new C.D #19 at OCCU for 20-month term at 2.0 APY. Money was result of 4 years of late penalties and member transfer fees.

Gary went to our 3 credit unions where we have monies and they all have different rules about adding and omitting signature authority. Will be a mess to go through transition at first. Karen will have to appear at the branches as well as anyone added to accounts. May need letterhead for their records. None

of the institutions will allow anyone access to on-line account statements without being on account. If we do not put new bookkeeper on signature authority Gary will have to make them copies of account statements. Gary has met who he recommends as replacement for Karen and has interviewed them extensively. Plan is for Gary K. to have checkbook and he will write checks, make deposits and fill out the forms to turn into the bookkeepers. They will take care of our taxes next year. We will start them out hourly and move to fixed price when we get a feel for things. Karen will handle the dues coming in. Will pay Karen either \$35 per hour or \$500 per month for 15 hours per month for handling transition through end of year. Jack K. brought up good questions of who owns the data files, do we get data files regularly, how often they back up files and what kind of access will we have to the vendors? Vendors are available during regular business hours. They reside in Sand Springs but have an office at Utica Square. Discussed it may be good time to dispose of old records.

Jack O. still recommends Preston Smith CPA. He has been CPA for 20 years and has run his own business for 10 years. He has experience with non-profits and is good with taxes. He would do taxes for \$2,000 and bookkeeping services for \$1,000 per month. BoD discussed software versions used by the vendors.

Motion of Acceptance of Report for Audit by Brad C., 2nd Rick P. None opposed.
Motion carried.

Reports by Activity, Programs & Event Chairmen
Dinner Meeting: August 15, 2022, at 7:00 p.m.

Jack K.
Bob W./Jack O.

Committee Reports:

Membership:

No sales activity. Have orientation scheduled for 2 participants.

Jack K.

Website:

Have updated archive files. Need to obtain one of the prior minutes that shows a corrupted file. Brad C. will reforward.

Jack K.

TARGET:

Article deadline for September 2022 edition is Monday, 8-15-22.

Jack K.

Security:

EMS training by Coweta Fire Dept.: No event scheduled yet, however, Jack O will follow up.

Jack O.

Nothing to report other than the usual: put your eyes and ears on and don't go down range with a loaded gun on the bench, etc.

Jack O. will meet with supervisor of our janitorial service Multi Clean and review their work. Will look over AWB good. BoD not interested in doing windows yet. May be time to wax floors of MCH.

Policy/By-Laws:	Jack O.
Committee to meet late next week and will look at financial policies.	
Facilities:	Bob W.
Bob's Projects Punch List:	
We mowed and trimmed this morning. Project list:	
1) Archery doors.	
2) Big pond cleanup.	
3) Spray.	
4) Fish feeders and habitat.	
5) Spray for wasps in archery area.	
6) Tree trimming.	
7) Repaint entry sign.	
Report: Repair of water leaks:	Jack O.
Jack O. passed around waterline components that failed. They have been repaired.	
Report: Status of remediation of Roads, Culverts and Ditches:	Jack O.
Contractor has new-born on way but believes he can begin next week.	
Report: Status of paint and repairs to Archery Shed:	Brad C.
Next step is repairing doors.	
Report: Status of Shotgun Wobble Trap Venue:	Larry B.
Larry B. investigating elevation system on the wobble part of the machine.	
One engine has a brake installed. Due to weight of carousel on the back, when it goes low to launch it will drift back up.	
Larry B. has laid out a concrete path system for around wobble trap system.	
Considering pricing this course of action to get good walkway around venue and up to parking lot. Members have used a lot of clays on this venue.	
Report: Status of Shotgun Control Plug Riser Repair/Modification:	Larry B.
Wireless equipment installed except for Trap #0.	
Report: Shotgun Field Lighting:	Larry B.
Neil Roberts with Addco Electric repaired lighting at Trap 1 & 2. Installed new fixture on Skeet 5 on July 30 th . It is bright. It needs aiming while keeping neighbors in mind. We may be able to use 2 instead of 3 lights and remove one for storage.	
Progress on pistol bay wall failure:	Bob W.
Discussed failed pistol bay walls and it was suggested we repair all metal walls to prevent further failures. Plan is still to wrap metal walls with 1" plywood and drill through structure to install galvanized bolts. Larry B. suggested we consider wrapping metal walls in bridge decking. This project is on construction committee list.	

Progress on proposed repairs to Trap Palace:

Jack O. /Richard M.

Gary K. reports failure of A/C unit a couple of months ago. Kenny came out and reset unit and it went for a couple of more months. It failed again and Kenny by-passed the breaker until a new one can be installed. Located one at Locke supply for \$50. The other breaker is showing corrosion. Will have to replace unit eventually. Discussed other repairs necessary to building such as windows, guttering, bathroom fixtures etc. Discussed unhooking strip heater unit in building.

Progress on proposed replacement vs. repair of Skeet Ops:

Jack O./ Richard M.

Gary K presented 2 bids for roof work. Carmen Roofing of Oklahoma City quoted roof for \$23,433 and a roof coating and guttering system for \$40,000. He indicated guttering would help the south side of the building and putting fine mesh over the building vents would slow the wind down. Arrowhead Roofing quoted \$17,400 to replace the roof. Option 2 from Arrowhead would include wrapping whole building in metal siding for \$30,000.

The porch post has been repaired and BoD discussed interest in repairing porch as well as roof. BoD discussed siding options and other repairs needed.

After discussion, Jack O. made motion that Oil Capital Rod and Gun Club sell the pool table located in the Skeet Ops building, along with all its accessories, for \$750. The buyer must provide the transportation. 2nd Jack K. One abstained. None opposed. Motion carried.

Jack K. will send out a member-wide email advertisement. Offer good through September.

Unfinished Business:

Chair

Schedule and curriculum for financial workshop for Event Chairs:
Jack K. and Gary K. have begun working on program. Our forms are in good shape.

Wildlife Department is on calendar for FFA Regional Shotgun event on fields 4, 5 and 6 on October 11 and 12, 2022. They will use their own 4-stand equipment. Lonnie Vermillion has a black powder shoot from October 13 through 16, 2022.

Larry B. spoke with Harvey about the sporting clays area who indicated that Jerome wants to continue shooting but is having a hard time getting around. Harvey would not commit to continuing business if Jerome retired, however, he did mow around the area over the last 2 days. BoD discussed implications. Jack O. reminded that the white metal field markers in the shotgun area may come down with the excavation work in that area.

Larry B. had professor from O.S.U., Rob Agnew, request a rifle/pistol range day during a ballistics conference they are hosting in November. Larry has reached out for further details and will present to BoD when he learns more.

Note: Dues notices go out September 1, 2022.

New Business:

Chair

Jack O relates that the Razorback gun club of Centerton, Arkansas, has been shooting here and would request the use of six stages of our steel challenge equipment to hold events of their own. Jack and Rob Coleman, President of Razorback, would haul the equipment in the back of their trucks. Their events would not conflict with ours. They would pay a nominal amount to repair/replace equipment like 2x4s or consumables like paint cans.

After discussion, Jack O brought motion to allow Razorback gun club to utilize our steel challenge equipment, and contribute to its maintenance, for furthering the sport of competitive shooting at their club. It is understood that their events will not limit the events of the Oil Capital Rod and Gun Club. 2nd Rick P. None opposed. Motion carried.

Open Board Discussion:

Chair

None.

Motion to Adjourn: Motion by Bob W., 2nd Rick P., None opposed. Motion carried.

Next Meeting: September 12, 2022, at 7:00 p.m., at the Main Clubhouse.

Notes by Brad C.

Post BoD Meeting Matters and Electronic Board Voting:

Chair

On August 17, 2022, Gary Kruse made a motion regarding who would be added to the Club's bank accounts. On August 18, 2022, Gary Kruse made a motion concerning the acceptance of Diana Pond of Lewis C. Pond CPA PC to be our accountant and accounting firm. (See attached Minute)

Oil Capital Rod & Gun Club

MINUTES

Post BoD Meeting Matters and Electronic Board Voting:

Chair

Subsequent to the Regular Board Meeting of August 8, 2022, Gary Kruse, Treasurer of Oil Capital Rod and Gun Club, brought two motions before the Board of Directors for electronic voting:

I, Gary Kruse, make a motion that 2022 Chairman of the Board of Directors, Larry Bahler, and Diana Pond of Lewis C Pond CPA PC be added to Karen Killingsworth and Gary Kruse on the WE Streets CU accounts of Oil Capital Rod and Gun Club. Further, that Larry Bahler be added to Karen Killingsworth and Gary Kruse on the Tulsa Teachers CU accounts of Oil Capital Rod and Gun Club. Further, that Larry Bahler be added to Karen Killingsworth and Gary Kruse on the Oklahoma Central CU accounts of Oil Capital Rod and Gun Club.

Yes: 6 NO: 1 No Response: 2

I, Gary Kruse, make a motion that Diana Pond of Lewis C Pond CPA PC be accepted as our accountant and Lewis C Pond CPA PC be accepted as our accounting firm.

[When Karen told me she wanted to retire as our assistant treasurer. I began searching for a replacement. As part of that, Larry and I met with Diana and her husband at their Tulsa office. They were highly recommended by professionals I trust. Since then, Karen and I met with Diana, and we believe she will do a good job on our accounting and taxes. Karen will do the work on the 2023 dues leaving the normal treasury work for Diana who is ready to do the report for our September meeting, I will have the check book and write checks for bills and reimbursements as well as make deposits. The receipts and other back-up information will be provided by me to Diana and along with the bank information she will prepare the monthly report.]

Yes: 6 NO: 1 No Response: 2

With six yes votes on each motion, the Board of Directors has met a quorum and the motions both pass.

Brad E. Cheffey, Secretary
Oil Capital Rod and Gun Club