

Oil Capital Rod & Gun Club

MINUTES

June 13, 2022, 19:00 hr Main Clubhouse

Regular Board Meeting

	2022		2023		2024
Excused	Richard Morgan	Present	Jack Killingsworth	Present	Larry Bahler
Present	Jack Ostendorf	Present	Gary Kruse	Present	Brad Cheffey
Present	Bob Williams	Present	Rick Peeler	Excused	David Woodral

Welcome and Introductions: Call to Order by Vice Chairman Jack K.

Vice Chair

Motion to approve agenda by Brad C., 2nd Bob W. None opposed. Motion carried.

Members & Guests with Business: None.

Vice Chair

Secretary:

Brad C.

Approval of Minutes of previous BoD meeting conducted on May 9, 2022, and any post BoD meeting matters and Electronic Board Voting. Motion by Jack K., 2nd Rick P., None opposed. Motion carried.

Correspondence: None.

Club History Project: Have a few years of minutes at home. Will incorporate them by Dinner Meeting and submit a history article for TARGET.

Treasurer:

Gary K.

Financial Activity for month just closed and Treasurer's notes:

- 1) May 2022 Income: \$6,736.84
- 2) Year to Date Income 2022: \$31,709.69
- 3) Raffle Ticket Sales as of 5-31-22: \$3,390
- 4) Independence Day Porta-Potty expense: [\$281.83]
- 5) Fidelity Bank C.D. moved to OCCU Money Market #4
- 6) I.R.S. penalty appeal: Nothing new to report.

Shotgunners complained about a light not working on shotgun fields. Big 50 turned in \$154 on 5-26-22 and \$175 on 6-9-22. Five Stand turned in almost record low of \$323.50. They have not been out there much. Received letter from member Christopher Kochan, #426, which included a \$200 donation and requested mowing of South side of big pond dam area for fishing. BoD discussed option for clean-up of area and will start to place in mowing rotation to help in mean time.

After discussion of inflationary rise in pop prices, Gary K. brought motion to increase price of pop cans to \$.75 and bottles to \$1. Price change effective upon change of price signage. 2nd Jack O. None opposed. Motion carried.

Bookkeeping Services for Club. Response from TARGET notice and outside interview: Gary K. received a message from a member's relative expressing interest, however, he requested health benefits which are not available. Told him we would keep him in mind.

Larry B. and Gary K. met with individuals on the first. They spoke with Karen today and are interested but have presented no firm price yet. It looks like they would start with hourly payment arrangement and then progress to set fee. That gives us some time to see how we want to do things. Process would separate bookkeeping from treasury functions. Gary K. would write checks and make deposits and they would enter them into books. Discussion about who would be on Club's accounts. Jack O. indicated he can get another firm to talk to and Gary K. indicated he had spoken with another professional also. Gary's intention is to move forward.

Note by Gary K. concerning a double-barrelled, air-compressed crossbow that is available on market. It cannot be used on our archery range as bolts would go through the targets. Could be used on pistol bays. May require new rules.

Motion of Acceptance of Report for Audit by Brad C., 2nd Jack K. None opposed.
Motion carried.

Reports by Activity, Programs & Event Chairmen
Dinner Meeting: June 20, 2022, at 7:00 p.m.

Jack K.
Bob W./Jack O.

Fireworks Display and Raffle progress:

Raffle going well. \$270 turned in tonight. We lack \$1,300 to \$1,400 in order to pay for everything. Need help with donation collection at gate and raffle sales in Clubhouse. Larry B. will contact Michael Cox for Scout volunteers as Glen Fowler's group has an event that night. Discussed options such as FFA volunteers or youth shotgunners. Some books have been sold from stock in Clubhouse. Sixty-one members have purchased tickets thus far. Jack K. will solicit help through general e-mail.

Committee Reports:

Membership:

Jack K.

- 1) No activity on sales this month.
- 2) Have transfer in progress that requires proximity card funds to proceed.
- 3) Have another transfer from a member to our neighbor Mr. Hill.
- 4) Orientation to be conducted on June 18, 2022.
- 5) Have membership coming up for sale, however, number one on Top 10 list has not attended orientation so he may not get this one.

Website: Did update today and it only took eight minutes.

Jack K.

TARGET:

Jack K.

Article deadline for July 2022 edition is Monday, 6-20-22.

Security:

Jack O.

Personal injury on 25-yard range: On Thursday 6-9-22, members Pat O'Brien, Jim Level and a couple of guests were shooting on 25-yard bay at about 2:00 p.m. when Pat fell, while on the gravel, and substantially broke one of his lower legs. He has hip and bone issues and is not very mobile. Coweta E.M.S. transported him off site and although shaken up, Jim refused a ride home.

On 5-23-22 an electrical storm impacted electric gate and Clubhouse HVA system. Had to do shutdown of HVA system to restore. Had to shut power down to gate and restart and do reload before system recovered. Coweta Fire Marshall and Deputy Chief came out and Jack O. spoke with Deputy Chief who recommended KNOX system on gate to gain quicker emergency service entry. There are two types, a lock-box system or a system that operates off from emergency light strobes. Jack O. and Jack K. are looking into it. Jack O. provided them the lock box code for a short-term answer. They put the code in their 911 notes.

Coweta Fire Department offered to conduct an emergency workshop for free. It consists of up to 2 hours training on emergency aid for people prior to EMS arrival. Jack O will inquire about a syllabus and evening training availability. Discussed participation of event chairmen and others. Rick P. related story of an individual struck by shrapnel at a steel shooting event which required first aid and medical treatment. We looked over the contents of our medical boxes and discussed adequacy. Fire Department may have some ideas.

Policy/By-Laws:

Jack O.

Nothing new to report.

Facilities:

Bob W.

Bob's Projects Punch List:

- 1) Repair & Paint Archery Shed: Will power wash soon.
- 2) Tree Trimming: Nothing to report.
- 3) Water Leak: Jack O. looking into.
- 4) Mowing: Mowed twice and refaced 25-yard targets.
- 5) Bob fed fish and made habitat prototype.

Discussed rifle/Pistol building floors which were very wet, probably from humidity. Discussed creek crossing is getting weak.

Jack O. reported Amerigas filled propane tank for for \$2.04 per gallon.

Report: Low water pressure at Skeet Ops:

Gary K.

Gary K. replaced double-sink faucets and toilets are working.

Report: Antenna and cable for MCH television: Nothing to report.

Gary K.

Report: Pistol Bay Wall failure:

Bob W.

Jack O. spoke with contractor Kyle Harris who may be able to repair walls or obtain a subcontractor to do so. Bay 25-2 is closed, however, it is not impacting

IDPA or Steel Challenge. It will shut things down temporarily during repairs.

Report: Status of remediation of Roads, Culverts and Ditches: Jack O.
Jack O. seeded ditches with Bermuda.

Jack O. presented a Request for Bids (Attachment) for repair to fallout ditch, culvert inlet/outlet upgrades, pond tree removal and mowing pond banks. He recommends we have Harris, who did culvert work, repair several items:

- 1) Fallout Ditch (shotgun area)
- 2) Culverts (5 stand area and south of pistol bay area)
- 3) Road potholes
- 4) Tree removal at McCormick Lake
- 5) Culvert inlet rip rap and water wash repair/remediation (Skeet parking lot and maintenance building parking lot)
- 6) Culvert inlet/outlet locations where necessary
- 7) Road repairs in culvert areas.

Jack O brought motion to have Kyle Harris do repairs for \$11,000 with a not to exceed limit of \$15,000. After discussion Larry B. seconded with caveat that repair of creek crossing be added to work list and we accept bid if it falls within \$15,000 limit. None opposed. Motion carried.

Report: Status of Shotgun Wobble Trap Venue: Larry B.
Will complete paver project after July 4.

Report: Status of Shotgun Control Plug Riser Repair/Modification: Larry B.
Wireless equipment received and currently constructing control holders like that on Skeet 5. Will place controllers in Trap Houses also.

Test of LED as replacement bulbs for shotgun field lighting: Larry B.
Instrument installed on Skeet 5. Awaiting light meter test etc.
Need Neil Roberts' bucket truck from Addco Electric.

Report: Field Light on Trap 1: Larry B.
Ground access components tested. Need bucket truck.

Progress on proposed repairs to Trap Palace: Jack O. /Richard M.
Some lumber and metal prices falling. If housing market busts it may free up some contractors that will take the job.

Progress on Proposed Ventilation in Target Barn: Jack O.
Will be repaired in conjunction with Trap Palace repairs.

Progress on proposed replacement vs. repair of Skeet Ops: Jack O./ Richard M.
BoD agrees that roof on Skeet Ops needs to be replaced with metal.
Discussed other repairs that need to be made. Jack K. and Richard M. will seek roof bids under \$10,000.

Unfinished Business:	Chair
Schedule and curriculum for financial workshop for Event Chairs:	
Gary K. and Jack K. will put program together.	
New Business: None.	Chair
Open Board Discussion: None.	Chair
Motion to Adjourn: Motion by Bob W., 2 nd Brad C., None opposed. Motion carried.	
Next Meeting: July 11, 2022, at 7:00 p.m., at the Main Clubhouse.	
Notes by Brad C.	
Post BoD Meeting Matters and Electronic Board Voting: None.	Chair

REQUEST FOR BIDS
Fallout Ditch, Culvert Inlet/Outlet Upgrades, Pond Tree Removal & Mow Pond Banks
AT
OIL CAPITAL ROD & GUN CLUB
101ST ST. SOUTH & 305TH EAST AVE.
Mail: PO BOX 140487
BROKEN ARROW OK 74014

SITE ACCESS: Enter via 101st St. gate. Contractor will be provided a special access code to 101st gate. Contractor will be provided combo to 305th gate. Contractor will be provided access code to Trap, Skeet Ops, MCH and R/P Buildings. These have electric service, HVAC and water. Convenient yard hydrants available. Contractor choice if he wishes to furnish portable toilet as bathrooms are available.

Oil Capital requires proof of insurance and current Workers Comp for all outside contractors to our standards. Contractors doing work for the club on the site will have general liability, auto liability and workers compensation insurance, with the club shown as additional insured. A contractor exempt by state law from workers compensation will provide proof of workers compensation exemption before work begins. At job completion, contractor will furnish OC a copy of our signed Lien Release.

Oil Capital will supply new culvert. Contractor will supply necessary gravel and rip rap. Contractor will supply equipment and operators.

FALLOUT DITCH:

1. Contractor to precision grade ditch bottom, to re-establish constant gradual fall into the existing French drain throughout its entire length. Care is to be taken to avoid damage as much as possible to French drain system.
2. Ditch desired to be largely mowable with 54" deck mower.
3. Material removed from ditch will be moved to location(s) on the Clubsite.
4. Contractor will not be responsible for reestablishment of grass in ditches.
5. In the event that existing French drain system cannot be reused contractor will install a plastic French drain system, with silt sleeve. OC pay for the materials in this case.

CULVERT:

1. Replace culvert at 5 Stand area. Thoroughly tamp new gravel material used to seat new culvert.
2. Remove culvert in ditch on south side of earth storage berm in 25 Yd Bay area. Smooth area where removed so ditch flows water well.

ROAD POTHOLES:

1. Contractor to repair potholes in gravel road with 2" crusher, which he will heavily pack into the holes.

TREE REMOVAL AT McCormick Lake:

1. Remove trees in lake bank and those near to a burn site close to the Lake, at a location of OC's choosing.
2. Fill and smooth voids created as necessary.

CULVERT INLET RIP RAP AND WATER WASH REPAIR/REMEDIATION :

1. Use 3" crusher to fix washouts at inflows/specifically at Skeet park lot and Maintenance Bldg park lot.

CULVERT INLET/OUTLET RIP RAP:

1. Contractor to place rip rap at inlet/outlet locations where necessary.

ROAD REPAIRS IN CULVERT AREAS:

1. Contractor to place and compact 1.5 crusher on roadway areas over/near culverts where necessary.

CONTRACTOR expects to provide 2 loads 1.5" crusher, 2 loads 2" crusher, 3 loads 6-8" rip-rap, 2 loads 3" crusher.

Kyle Harris of Harris Dirt quotes \$11,000 with a not to exceed* of \$15,000.

** Unless extreme unexpected conditions incurred or it is necessary to go to all plastic French drain replacement.

Expected expense to Oil Capital for 5 Stand culvert is \$1100