

Oil Capital Rod & Gun Club

MINUTES

November 8, 2021, 19:00 hr Main Clubhouse

Regular Board Meeting

	2021		2022		2023
Present	Larry Bahler	Present	Richard Morgan	Present	Jack Killingsworth
Present	Brad Cheffey	Present	Jack Ostendorf	Present	Gary Kruse
Present	David Woodral	Present	Bob Williams	Present	Rick Peeler

Welcome and Introductions: Call to Order by Chairman Larry B.

Chair

Motion to Approve Agenda by Brad C., 2nd Richard M. None opposed. Motion carried.

Members & Guests with Business:

Chair

- 1) Member Ian Zacher observing meeting. Agenda provided.
- 2) Member Adam Roper observing meeting. Agenda provided.

Secretary:

Brad C.

Approval of Corrected Minutes of previous BoD meeting conducted on October 11, 2021, and any post BoD meeting matters and Electronic Board Voting. Motion by Brad C., 2nd Bob W., None opposed. Motion carried. (Minutes corrected to reflect proper spelling of Mark Dix's name.)

Correspondence: Shooting Illustrated Magazine.

Club History Project: History article for TARGET will be submitted. No new content added this month. Will add 2 years of content by next meeting.

Treasurer:

Gary K.

Financial Activity for month just closed and Treasurer's notes:

- 1) October 2021 Net Income: \$2,049.18
- 2) YTD Net Loss: [\$74,909.47]
- 3) 779 dues received as of this date.

Motion of Acceptance of Report for Audit: Motion by Jack K., 2nd Bob W. None opposed. Motion carried.

Reports by Activity, Programs & Event Chairmen

Jack K.

- 1) Dinner Meeting: November 15, 2021, at 7:00 p.m. Featuring roasted pork loin, seasoned red potatoes and green bean casserole. We need increased participation.

Jack O.

- 2) Report: Swap Meet 11-6-2021. Had 7 tables with lots of reloading equipment for sale. It ran until around noon. No breakfast as cook had to be out of town. Next year will collect \$5 per table for event.

Jack K.

- 3) Report: ODWC/FFA Regional STEP Shoot: Over 100 teams with 400 kids shooting from Northeast and Southeast

Brad C.

areas of state. Very organized with Army National Guard members on shooting line with kids and Wildlife Department employee overseeing field and keeping score. Army National Guard recruiters on site. Very safe and organized. Wildlife department provided all equipment and supplies and conducted all set-up and tear down. Recommend to support event in future.

- 4) Christmas Basket Program: Bob W.
Will provide gift cards again this year as it is so much smoother than baskets and is popular with recipients also.

Committee Reports:

Nominating Committee for BoD elections: Rick P.

Report of Nominees and On-line Voting Process:

Have 4 candidates who were reviewed by Committee. Resumes were good and were submitted to Jack K. to place on ballot for voting. Jack K. reports ballot is prepared and is on website ready to go. Only step lacking is active link. Order of candidates on ballot drawn by third party objective person at last dinner meeting and it was witnessed. Ballot opens on 11-16-21 and closes on 12-13-21 to avoid paying for 2 months of fees for the on-line process.

Membership: Jack K.

- 1) 1 sale off waiting list.
- 2) 3 family transfers (Received another this evening)
- 3) 3 members passed away in October and 1 in August.
- 4) 6 to 7 participants for orientation scheduled for 11-13-21.
- 5) Several packets sent out from waiting list; 2 returned and waiting on 2 more.

Website: Status of Upgrade: Jack K.

Website up and running. Checked status of website use and of 728 registered users, 500 have accessed website. Last issues to be fixed dealt with a permissions issue and placing the "www" prefix on the trusted host which were corrected the day after our last meeting. Have had 90 hours on phone with Windstream over last 5 weeks and 8 hours to correct these last problems; however, happy we did not have the hassle of moving domains. The Main Clubhouse phone has been discontinued with Windstream bill being reduced from \$103 per month to \$19.95 for web hosting only.

TARGET: Jack K.

Article deadline for December 2021 edition is Monday, 11-15-21.

Security: Jack O.

Continuing progress with Multi-Clean: Doing better with no new issues. Rick Castro, who was supervisor for many years, passed away from COVID. Sent condolence text. Rick was good guy.

Jack O. met John from Tulsa Home Guard for entry gate roller install as he was a day late and did not contact Jack K. Had him install new chain and sprocket as well as rollers.

Have fresh batteries in the electric door locks. Ready to put 2022 building code in when that is announced. Will put article in TARGET to keep your old membership card so you have the door code while 2021 code is still in use.

Policy/By-Laws:

Jack O.

Jack O brought motion to add Rick P. to Policy Committee. 2nd David W. None Opposed. Motion carried.

Discussion of Par Value of Club Memberships: Jack K. related that par value of membership was \$1,975 based upon sale price of \$1,750 plus dues plus \$100 transfer fee. When dues increased it raised par value to \$2000. Jack O. related that policy requires BoD to examine cost of club memberships annually and proposed raising cost of membership to \$1,850. Chairman Larry B. did comment that he did not support Jack O. brokering membership sales outside of membership clearinghouse even though no profit is generated for Jack O.

After discussion Jack O. brought motion to raise price of membership from \$1,750 to \$1,850 effective January 1, 2022. 2nd Bob W. Opposed: Jack K., Gary K. and Larry B. Motion carried.

Clubhouse Calendar: Consensus of BoD is that calendar process needs to be more fluid. For example, changes in activities or the closing of fields for maintenance issues are problematic as members are not notified after calendar is placed in TARGET. Jack K. indicated that with 3 days' notice he could generate club-wide e-mail and place changes on website calendar and in First Shot. This may require going to an electronic form of calendar or placing a notice by the paper calendar reminding members to check the website and updating e-mails. Jack O. indicates this will require a policy change and will work on policy.

Facilities:

Bob W.

Bob's Projects Punch List:

- 1) Repair & Paint Archery Shed: Nothing to report.
- 2) Repair of Pistol Bay Walls: Being discussed in building and grounds committee. General discussion of materials and techniques.
- 3) Guide Rollers on Main Gate: Completed by Jack K. and Jack O.
- 4) Remove Old Pattern Board System: Question of rebuilding in prior location?
- 5) AWB door sweep was out of stock at Lowes. Will try again.
- 6) Trim over doorway in Main Clubhouse complete.

Things to do:

- 1) Door sweep in AWB
- 2) Tree trimming.
- 3) Have list of non-critical winter projects.

Report: Purchase Feeders, Food, and Stock fish in Club Lakes:

Bob W.

Completed. Took delivery of fish and feeders yesterday. Came in \$194 under \$4,500 budget due to no taxes or delivery fees being charged. Placed 400 Hybrid Bluegill, some straight Bluegill, 400 Redear and 18 pounds of Minnows in small

pond. Placed 800 Catfish, Bluegill and 18 pounds of Minnows in big pond. Also obtained 2 feeders. General discussion of fishing rules including cost of keepers, size limit of keepers and requirement for barbless hooks was discussed. Bob W. to update fishing rules. Bob also related that if we allow Wildlife Department to have a fishing derby that they supervise, like the youth shooting programs, they would help us stock the ponds. BoD expressed interest in this practice.

Report: Status of remediation of Roads, Culverts and Ditches: Jack O.
Reseeding, first storms performance and indicated cost:
Grass growing well and not many issues with washouts. Have concerns with aged culvert by 5 Stand area which may need to be replaced.

Report: Water leak near R/P Building: Jack O.
Leak repaired. Area is settling and after a few months will level with dirt/gravel. Discussed problems of RV traffic on water lines buried in that area. Problem is that East of area gets too wet for traffic but dry area around RP Building has buried water lines. As this waterline break is first in 20 years, BoD decided to issue no traffic restrictions at this time.

Report: Status of Shotgun Area Wobble Trap Venue: Larry B.
Last volunteer workday Sat. 10-30-21. We have since continued progress on project including stairs and safety railings. Replaced canopy idea to conceal machines with a ledge at shooting positions to keep shooters from anticipating bird path. Placed solar panels on side of stairs. Larry explained operational switches, interrupt feature and location of controls. Next volunteer workday is Sat. 11-27-21 to install trusses and roofing. (Prior volunteers mainly from Scouts) Indicated cost is \$10,793.79; however, we still need to purchase batteries and return unused lumber. Will discuss cost in more detail when project is complete.

Report: Status of Shotgun Control Plug Riser Repair/Modification: Larry B.
No progress last month due to wobble trap venue. Have wireless system set up on Skeet 5. Transmitter on top of electrical distribution panel. Have transmitter and receiver for trap house but they prefer Canterbury system. Researching local vendors for project after wobble trap venue complete.

Progress on proposed repairs to Trap Palace: Jack O. /Richard M.
Going slow due to materials cost and lack of interested contractors.

Progress on Proposed Ventilation in Target Barn: Jack O.
Will complete with Trap Palace repairs.

Progress on proposed replacement vs. Repair of Skeet Ops: Jack O./ Richard M.
Water drainage issue dealt with.

Continuing discussion of proposed 4 additional shooting bays. Jack O.
This project is prioritized behind repair on current buildings.

Jack O. related that he did not think the bay wall repair project will be a member volunteer work project. It is a big project and will take

further consideration. Bob W. indicated that Joe Hart has railroad ties either for free or low cost to replace the 142 currently used at the club. May be able to obtain enough to provide ties for pistol bay wall construction.

Unfinished Business:

Chair

Pattern Board Dilemma: After discussion BoD determined new location allows for a longer range for shooting and should not be moved. Creek crossing will be cleaned up to make it easier to drive across.

Lights at AWB and Trap 4: Light on 50-yard targets at AWB may take a pole truck to improve. The light issue on Trap 4 is result of busted control which will require an electrician. The control may need to be moved as it is in an area prone to mower traffic.

New Business:

Chair

Hay contract: Jack O. provided copy of current 5-year contract which expires at end of year. Current contractor Marty Kilgore wants to continue contract which has been in place for last 20 years. Marty indicates yield is going down and soil evaluation indicates we need to fertilize and discontinue fall harvesting. Item 5 of contract addresses bi-annual spraying of weeds and fertilizing. It does not seem to directly require fertilizer. Questions are do we want to require fertilizing and/or raise our price? We get \$15.50 per acre currently or \$930 for our 60 acres. He can yield \$100 per acre in finished product; however, he must pay labor, move and maintain equipment, etc. Increased income may also be issue with IRS as we are not in hay sales business, and we are basically having him mow property for us and we benefit as it is a cash crop for him. After discussion it was determined that we would not raise price but need to require bi-annual weed spraying and lime or fertilizer application to standards of soil testing and notification to Club of compliance. Jack O. will modify contract and David W. will look at modifications to contract. Bob W. indicated he intended to mow certain areas this year to assist with looks of club, enhance mulch and reduce fire risk. Jack O. commented he was not concerned with fire hazard.

After discussion, Jack O brought motion to accept and renew hay contract after BoD agrees upon amendment of Item 5 on contract. 2nd Bob W. None opposed. Motion carried.

Purchase of Clay Targets: We are down to 5 pallets and Jerome needs birds also. Price may increase soon. Upon discussion, Richard M. brought motion to purchase a load of clay targets. 2nd Jack O. None opposed. Motion carried.

Financial reporting of club sponsored activities and events: Larry B. presented problematic report from event that Jeff Trayer turned in a week ago. It reflects entries and ATA fees of \$1,600 but does not reflect roster of participants. He reflects paying 2 scorekeepers \$75 apiece and paying ATA and OTSA fees. If fees are \$3 per participant, he had 18 shooters. That equals \$92 per shooter. Chuck McCall provided trophies, a knife display, which cost \$633. Food cost \$110 and he brought in \$67. He reflected total expenses of \$1,569 netting \$149 for event. That \$149 should be turned in to the Treasurer. He turned in checks for \$700 but no cash. He took target cost out of that after which he states he now requests a check written to him for \$380. This

event should stand alone, and anything left over should go to Treasurer. If he needs cash for next event it should come from Treasurer. He needs to receipt each participant and turn in cash. Tradition prior to Jeff was to write checks to winners. Larry B. contacted Jeff and stated the funds needed to be turned in and his response was Club was funding \$1,000. Larry B. asks for policy to reflect what event chairmen need to do. After discussion it was shown we have policy through forms that reflect what is needed. Jack K. reviewed how the forms and events are typically handled. BoD agreed upon workshop to be conducted with event chairmen to solidify requirements after first of year. Jack K. and Gary K. agreed.

Open Board Discussion:

Chair

Jack K. had meeting for insurance last Tuesday and signed renewals for liability, workman's comp and property insurance. Waiting on invoices to come back from Philadelphia Life and Compusource for payment in December. Do not expect increases more than 2 to 3%. Made some adjustments on RP Building due to improvements, new wobble trap venue for \$12,000 and increased value of improved pavilions due to new roofs.

Gary K. reported we recently received a penalty from IRS over last income tax filing. This is first year IRS required all non-profits to file electronically. While exploring that requirement we found that it was costly to contract for the process. Therefore, Karen spent several months to establish Federal ID number and obtain software. Karen filed extension with IRS for forms 990 and 990T. Form 990, which is an information form only and has no money involved with it, was one we were penalized for. IRS wanted an extension for each process. We were fined \$2,000 or \$20 per day. We are appealing the penalty and an IRS employee explained the process to use for appeal and indicated we may have a chance as we were trying to comply with rules. This will not happen again as our EFIN is sorted out now. Ironically our taxes were prepared for filing on April 1, however, it took most of the summer to get EFIN to comply with October 1 extension. Will pay penalty timely and follow up on appeal process.

Motion to Adjourn: Motion by Bob W., 2nd Jack O., None opposed. Motion carried.

Next Meeting: December 13, 2021, at 7:00 p.m., at the Main Clubhouse.

Notes by Brad C.

Post BoD Meeting Matters and Electronic Board Voting:

Chair

Jack K. modified hay contract with unanimous support. Item 5 of contract which previously read "Lessee agrees that at least bi-annually all areas of agreed hay land will be sprayed for broadleaf weeds, thistle, etc. Lessee agrees that herbicides, fertilizers, and the like applied by him on club lands are applied at his own expense." now reads "Lessee agrees that at least bi-annually all areas of agreed hay land will be fertilized and/or limed per the recommendations of a current official government soil test. Lessee agrees that herbicides, fertilizers, lime and the like applied by him on club lands are applied at his own expense. Lessee agrees he will notify the designated club representative of impending spray, fertilizer or lime applications to give him/or his designate(s) an opportunity to witness the application."