

Minutes of Oil Capital Rod & Gun Club

January 14, 2019 1900hr Main Clubhouse
Regular Board Meeting at the Club

	2019		2020		2021
Present	Gary Killingsworth	Present	Jerry Nunnally	Present	Larry Bahler
Present	Jack Ostendorf	Present	Jack Killingsworth	Present	Marvin Loyd
Present	Bob Williams	Present	Gary Kruse	Present	David Woodral

- 1) Call to Order and Approval of Agenda: 7:01pm motion to approve Bob W, 2nd Larry B, motion carried
 - a. Installation and Oath of Office of 2021 Directors- Larry B, Marvin L, David W took Oath of Office
 - b. Election of Board Officers – Motion and Nomination by G Kruse, Larry B – Chairman, Jack K – Vice Chairman, Marvin L – Secretary G Kruse – Treasurer. 2nd by Jack K, motion carried.
 - c. Signors for Bank Accounts and
 - d. Continuing Business Resolution and
 - e. Resolution to Continue with existing Event Chairs & other Board appointees Jack K – motion to continue as is for 1,c,d & e. 2nd by Gary K, motion carried
- 2) Call for Members with Business – Shawn Gee from Ok Wildlife Dept. wanted to confirm dates of Spring Youth Trap Shotgun event. March 4 (setup) and shooting event March 5th & 6th, with March 7th as rain-date. Jack O made motion to approve, 2nd by Jack K, motion carried. They expect 400 + shooters this year.
- 3) Secretary Report
 - a. Presentation and Approval of previous Meeting Minutes: Motion to approve by Bob W., 2nd by David W., Motion carried.
- 4) Treasurer Report
 - a. Presentation: -\$2,176.60 Net Loss for MTD, \$10,261.37 YTD after depreciation
 - i. Year End Balances for Christmas Basket Reserve \$499.68, Independence Day Reserve \$3,787.70, Trap Machine Reserve \$7,301.25
 - b. Motion for Acceptance of Report for Audit: Jack K, 2nd by Bob W, motion carried
 - c. Accounts Reconciliation – Jack O reports all accounts up to date.
- 5) Membership Services Committee
 - a. New Members since last Board Meeting __0__ Club owned inventory __2__
 - b. Top Ten List population __10__ Email Wait List __87__
 - c. Club Site & Safety Orientation
 - i. Number/Date last event _____
 - ii. Next scheduled __1-20-2019__
- 6) TARGET Newsletter
 - a. Deadline 1-25-19
 - b. News of Note
- 7) Budget Committee—Jack K. Will be meeting soon
- 8) Facilities & Long Range Planning – Bob W, reports Weather delaying much of work.
- 9) Security- Jack O. Possible full auto incident Jan 7th reported. Black Toyota SUV Male and Female shooters
- 10) Unfinished Business
 - a. Jack O. Progress on electrical repair to Shotgun Area field lights, adding 1 light on existing pole for Trap 2, 25-2 and 50 Yd target lights, exhaust fan in men's restroom in MCH, outside light at Skeet Ops, 25-1 bench light and lights/fans under open cover at R/P Bldg. Glenn offered Scout project to repair lighting under R/P open cover. Scout adult is licensed electrician. Club to provide materials. – No Update
 - b. Jack O. RFB for 3 buildings as listed in FEI report. – No Update
 - c. Larry B. and G. Kruse 2 trap field overlay project. – Estimated cost of \$25,000 each. Grant request package ready to send into NRA.

- d. Jack K. Prox card and PIN code membership cards update. – Cards going out in mail. Board discussed cost of replacement cards and agreed for it to be \$35.00.

11) New Business - None

12) Open Board Discussion – G Kruse reports that Member Dean Harris has donated Lincoln Trap Target machine to club. It is stored in maintenance building for time being.

13) Motion to Adjourn 8:13 pm by Bob W., 2nd Gary K, motion carried.

Oil Capital Rod & Gun Club
Minutes of Board of Directors Meeting
11 February 2019

Present	2019	Present	2020	Present	2021
X	Gary Killingsworth	X	Jack Killingsworth	X	Larry Bahler
X	Jack Ostendorf	X	Gary Kruse	X	Marvin Loyd
X	Bob Williams	X	Jerry Nunnally	X	David Woodral

Welcome & Introductions - Call to order @ 7:03 pm

Chair

Approval of Agenda: Motion to approve by Bob W., 2nd by Jack K motion carried

Members & Guests with Business- None

Chair

Secretary

Marvin Loyd

Approval of Minutes of previous BoD meeting: Motion to approve Bob W, 2nd Gary K Motion carried

Treasurer

Gary Kruse

Financial Activity for month just closed: \$1,876.38 MTD,

Treasurer's Notes

\$1,014 paid to Niagra Plumbing

\$750 Paid to City of Coweta – Fire/Ambulance

\$850 Paid for Target Boards

Motion to add RP Expendables Account instead of using the grounds & Maintenance Account. BoD approved

Motion for Acceptance of Report for Audit: Motion to approve by Jack K, 2nd by Bob W.

Report of Accounts Reconciliation committee: Jack Ostendorf reports all up to date

Audit Committee Recruitment: Tabled

Reports by Activity, Programs, & Event Chairmen

Jack Killingsworth.

Dinner (3rd Monday = March 18)

Jack Ostendorf

Annual Business Meeting March 18

L. Bahler

Swap Meet: Sat. March 23 Tables sold _?_____

Jack Killingsworth

Committee Reports

Budget

Presentation of Proposed Budget for Cal. year 2019: Jack Killingsworth reports the proposed budget will be presented to BoD by next meeting

Membership

Jack Killingsworth

New Member enrollment since last BoD meeting: by transfer: _0_. Club owned: _0_.

Motion by Jack K for issuing a new honorary membership for Jim Regan the 4H / Shotgun Shooting Coach for Hulbert Schools. (Referred by Matt Roland @ OWDC) 2nd by Bob W., motion carried

Prospective members: Application with deposits = 10, Member referral in que non-deposit = 85

Club Site and Safety Orientation for New Members

Gary & Jack K.

Attendance for Feb. __8__ Next Orientation scheduled: __2/16/19__

Policy

Jack Ostendorf

Report of Policy Committee meeting – Next BoD meeting

Website

Jack Killingsworth reports he will be changing the web software this month. This may result in a temporary shut- down of the website

TARGET

Gary Killingsworth

Article deadline for March edition: noon Friday, Mar. 22
2019 Advertising – Work in Progress

Security

Jack Ostendorf

Prox. Card Launch – Done and working fine.

Facilities:

Bob Williams

Getting bids on the following:

Electrical Repair to Shotgun field lights, inc'l bulb on Trap 3

25-2 and 50 yd Target Lights

Outside light at Skeet Ops

25-1 Bench Lights

Lights & Fans under open pavilion at R/P Bldg

Remove Silver Maple trees

Legs for Conference Table in MCH – (ML may have legs that will work and will donate them)

Working on Beaver Dam and installed hardware cloth on beaver damaged tree.

Exhaust Fan in MCH men's Restroom

Unfinished Business

Chair

Independence Day Event (06/29/19) Vendor proposals

Request for Bid for 3 Buildings listed in FEI Report

Overlay project: 2 Trap Fields. // NRA Grant Request

Jack Ostendorf
Gary Kruse, L.Bahler

Adjust member cap to 900 by adding 75 additional members. Tabled

New Business: None

Chair

Open Board Discussion

Chair

Motion to Adjourn: by Bob Williams, 2nd by Gary K, motion carried

Next meeting: **March 11, 7:00 PM**, Main Clubhouse

Oil Capital Rod & Gun Club
Board of Directors Meeting
11 March 2019

2019	2020	2021
Gary Killingsworth	Jack Killingsworth	Larry Bahler
Jack Ostendorf	Gary Kruse	Marvin Loyd
Bob Williams	Jerry Nunnally	David Woodral

Welcome & Introductions 7:00
Approval of Agenda *Motion to approve by Jack K, 2nd by Jack O. Motion carried*

Members & Guests with Business - None

Secretary
Approval of Minutes of previous BoD meeting - Motion to approve by Jack K, 2nd Bob W motion carried.

Treasurer
Financial Activity for month just closed MTD \$8,961.01, YTD 10,837.39
Treasurer's Notes: Shopping for best rates for club's CD's.
Motion for Acceptance of Report for Audit – Motion to approve by Jack K, 2nd by Bob W., motion carried

Report of Accounts Reconciliation committee – Jack O reports all up to date.

Audit Committee Recruitment – Jack O reports still trying to contact Brad about being committee chair.

Reports by Activity, Programs, & Event Chairmen.
Dinner (3rd Monday = March 18)

Annual Business Meeting March 18

Swap Meet Sat. March 23

Committee Reports

Budget Presentation of Proposed Budget to BoD for Cal. year 2019 – Presented by Jack K. Approved by Board for Presentation to Membership

Membership
New Member enrollment since last BoD meeting: by transfer: ____1____. club owned: ____2____.
Prospective members: Application with deposits = _10____, Member referral in que non-deposit = __85____
Club Site and Safety Orientation for New Members
Attendance for Feb. _____ Next Orientation scheduled: __March 23_____

Policy
Report of Policy Committee meeting – Tabled until April Meeting

Website - Jack K will be starting to convert software soon.

TARGET
Article deadline for March edition: noon Friday, Mar. 22
2019 Advertising
Prox. Card Launch
Club Use Statistics: Club members thru gate 1 or more times in February

Facilities: The following projects* will be bid out.

*Electrical Repair to Shotgun field lights, inc'l bulb on Trap 3

*25-2 and 50 yd Target Lights

*Exhaust Fan in MCH men's Restroom

*Outside light at Skeet Ops

*25-1 Bench Lights

*Lights & Fans under open pavilion at R/P Bldg

*Remove Silver Maple trees

Legs for Conference Table in MCH Marvin L has a set of Legs he'll donate.

Unfinished Business

Independence Day Event (06/29/19) Vendor proposals

Request for Bid for 3 Buildings listed in FEI Report

Overlay project: 2 Trap Fields. // NRA Grant Request was not successful. Larry B. Looking into why

Adjust member cap to 900 by adding 75 additional members. BoD discussion to move ahead and take to membership

New Business – Annual Business Meeting March 18th. Larry B. will chair the meeting with G Kruse presenting a summary of the financials and 2019 needs.

Jack O Reports that approximately 700 shooters attended the ODWC schoolastic trap shoot at Oil Capital

Open Board Discussion Tulsa New Holland wants to host 50-75 customers for a private event at OCR&GC. The board needs a proposal from them to evaluate our liability, etc.

Bob W. brought to the boards attention pending legislation regarding ODWC

Motion to Adjourn 8:26 pm, Bob Williams, Jack O 2nd. Motion carried

Next meeting: **April 8, 7:00 PM,** Main Clubhouse

Oil Capital Rod & Gun Club

3-18-2019

Minutes of Annual Members Meeting at the Club

- 1) Chairman Bahler called the meeting to order at 7:50 p.m. Following Directors were present: Ostendorf, Kruse, Loyd, Bahler, and Nunnally. Excused were: Bob Williams, Jack Killingsworth, Gary Killingsworth and Woodral.
- 2) Reports.
 - a) Budget. (L Bahler for Jack K)
 - 1) Presented 2019 Board Approved Budget.
 - 2) Several members had various questions which Larry B answered
 - b) Treasurer Report. (G Kruse)
 - 1) 12/31/2018 year end profit \$10,261.37
 - 2) Land Fund Balance \$220,540
 - 3) Skeet machine replacement is now complete. \$7,301 remains in Trap machine reserve.
 - 4) Explained to Members that Capital Improvements Reserve came from net profits and unspent funds, both going back a number of years.
 - 5) Explained the Independence Day Event has been scheduled for June 29, 2019 and has \$3,788 in donation account so far.
 - 6) Explained the Christmas Basket Event had a small surplus of \$499.68 and it has been carried into 2019
 - c) Facilities. (Jack O)
 - 1) Skeet Ops, Trap Building and Rifle Pistol Buildings have money set aside in the Budget to perform routine maintenance but they are deteriorated beyond ordinary maintenance. Jack O reminded members that R/P, Trap & Skeet Buildings are about 30 years old and will need to be replaced in the not so distant future. RFB's are going out soon to various contractors to bid on this project
 - 2) New Gravel for Roads and parking areas will be purchased and spread soon
 - 3) Will be replacing signs around club site that are faded or missing.
 - d) Target (Jack O for Gary K)
 - 1) Independence Day Fireworks Show: 4 Raffles are going on with proceeds to be applied to cost of Fireworks Show.
 - 2) 2019 is the last year Gary K will be the Target editor. A search is ongoing for a successor.
 - e) Oklahoma Wildlife Department Regional Scholastic Trap Shoot (Larry B)
 - 1) OWD wanted to pass on their gratitude to the members that the club is hosting this event this week. 700+ youth shooters were in competition over the 2 days in March. The OWD organized a very orderly, safe and well ran match. With the exception of some incidental involvement of a few directors and member Jim Kinsey the match was completely managed by the OWD.
 - f) General Questions from Audience: After general presentations, members were given the opportunity to ask any questions of the several directors who were present.
 - 1) One member had concerns regarding "what if the club had to liquidate", the board members present addressed his concerns to the extent he was satisfied.
 - 2) Bahler told group we were turned down for NRA Grant. He feels we need more member presence at the Friends of NRA dinner.
- 3) Meeting adjourned: 8:45pm

Executive Session of Board of Directors

BoD present (same as above.)

Subject: Independence Day contract needs to be let ASAP. We only have one proposal and that's from the current contractor, Rainbow Fireworks for same price as last year. Jack O made motion to accept and let this contract tonight. Kruse 2nd, motion carried.

Executive Session adjourned 8:58

Minutes by M Loyd

Oil Capital Rod & Gun Club Board of Directors Meeting 8 April 2019

2019	2020	2021
Gary Killingsworth	Jack Killingsworth	Larry Bahler
Jack Ostendorf	Gary Kruse	Marvin Loyd
Bob Williams	Jerry Nunnally	David Woodral

Welcome & Introductions

Approval of Agenda *motion to approve J Killingsworth, 2nd J Nunnally, motion carried*

Members & Guests with Business NONE

Secretary

Approval of Minutes of previous BoD meeting motion to approve by Bob Williams, 2nd by Jack O, motion carried

Treasurer

Financial Activity for month just closed Month to date -\$2,725.64, YTD \$8,111.75

Treasurer's Notes: Activity chairs need to turn in their money.

\$3,225.00 paid to Rainbow Fireworks as deposit on Independence Day show.

Motion for Acceptance of Report for Audit

Report of Accounts Reconciliation committee Jack Ostendorf reports all in good shape

Audit Committee Recruitment Jack Ostendorf

Reports by Activity, Programs, & Event Chairmen

Swap Meet Results + \$4.00 on Breakfast. Good attendance and activity

Dinner Meeting, April 15

Committee Reports

Membership

New Member enrollment since last BoD meeting: by transfer: 3. club owned: 0.

Prospective members: Application with deposits = 10, Member referral in que non-deposit = 0

Club Site and Safety Orientation for New Members Gary & Jack K.

Attendance for March. 5 Next Orientation scheduled: _____

Website 780 members subscribed. Rebuild is progressing. Completion should be in next 30 days or so.

TARGET Gary Killingsworth Article deadline for May edition: noon Friday, April 19

2019 Advertising

Security Less issues with gate and less shotgun damage on whiteboards

Facilities

Bob's Punch List

Spraying

Archery Range

100 yard Targets rebuild

200 yard Targets rebuild

Request for Bid for 3 Buildings listed in FEI Report Jack Ostendorf

Electrical Repairs contract Jack Ostendorf

Contractors will be contacted and sent a RFB soon. They should be on site to view the scope of work in the next week or two.

Unfinished Business

Independence Day Event - Contract signed with Rainbow, Deposit submitted

Adjust member cap. to 900 by adding 75 additional members. Still a work in progress, would like to take to the membership in the near future.

New Business

Open Board Discussion

Louann honorary membership approved. New Cowboy Ridge honorary approved

Motion to Adjourn @ 7:33 pm by Bob Williams 2nd by Gary K, motion carried

**Oil Capital Rod & Gun Club
Board of Directors Meeting
13 May 2019**

	2019		2020		2021
Excused	Gary Killingsworth	Excused	Jack Killingsworth	Present	Larry Bahler
Present	Jack Ostendorf	Present	Gary Kruse	Excused	Marvin Loyd
Present	Bob Williams	Present	Jerry Nunnally	Present	David Woodral

Welcome & Introductions 7:00 pm
Approval of Agenda

Members & Guests with Business - Randy Roberts (Audit Committee) has questions for policy committee.

Jeff Trager – reported on results of trap match and will be having another match in October 2019.

Approval of Minutes of previous BoD meeting – Deferred to next month

Treasurer Report
Financial Activity for month just closed Income of \$7,011.70, YTD \$15,123.45

Treasurer's Notes:
\$1,239 turned in by 5 stand.
Motion by G Kruse to float up to \$1,000 for Trap Match, 2nd by Jack O, motion carried
Motion for Acceptance of Report for Audit

Report of Accounts Reconciliation committee Jack Ostendorf – All up to date

Audit Committee Recruitment Jack Ostendorf

Dinner Meeting, May 20 Jack Ostendorf

Membership No Report
New Member enrollment since last BoD meeting: by transfer: _____. club owned: _____.

Prospective members: Application with deposits = _____, Member referral in que non-deposit = _____

Club Site and Safety Orientation for New Members Gary & Jack K.
Attendance for April. _____ Next Orientation scheduled: __5-20-2019_____

Policy Changes and Updates - Draft is out to committee by email.

Website No Report
Current # of Member subscribers _____

TARGET Gary Killingsworth Article deadline for May edition: noon Friday, May 24

Security Jack Ostendorf – No New issues of note. Ongoing misuse of white boards.

Facilities Bob Williams

Two mowing's have been completed so far. A third is due anytime but delayed due to 6-7" of rain.

Archery target frames have been installed

New Kubota mower hasn't been used yet. It is on site and secured in a building. Jack O is going to change oil, train operators and store in maintenance building.

Review RFB's for 3 Buildings listed in FEI Report Jack Ostendorf

9 contractors contacted, 3 have toured and 1 bid so far. More bids are forthcoming.

Electrical Repairs contract Jack Ostendorf

3 bids were received, (all contractors were club members). Addco Electric's bid was accepted, not to exceed \$4,143.00. Ratify motion of acceptance by Jack O, 2nd by Bob W. motion carried.

Unfinished Business None

Independence Day Event - Contract signed with Rainbow, Deposit submitted

Discussion: to adjust member cap. to 900 by adding 75 additional members.

We need to tell the membership what they get by adding the members

\$131,000 in new capital + \$9,000 yearly dues

Use some of the money to cover some of the building expenses

Possible new 25 yard bays as further improvements

3 sided berms

New Trap field overlay

Possibly pave shotgun area road.

New Business None

Motion to Adjourn Bob Williams, 2nd David W. motion carried

Next meeting: **June 10, 7:00 PM,** Main Clubhouse

**Oil Capital Rod & Gun Club
Board of Directors Meeting
08 July 2019**

2019	2020	2021
Randy Roberts	Jack Killingsworth	Larry Bahler
Jack Ostendorf	Gary Kruse	Brad Cheffey
Bob Williams	Jerry Nunnally	David Woodral

Executive Session

Chair

Board also received resignation of Gary Killingsworth

Election of Interim Board Members

- Brad Cheffey and Randy Roberts elected by Board to fill vacant positions, Motion by Jack Killingsworth, second Bob Williams, motion carried
- Swearing in of new Board Members

Welcome & Introductions

Chair

Approval of Agenda

- Motion to approve: Bob Williams, 2nd David Woodral, motion carried

Members & Guests with Business

Chair

-None

Approval of Minutes of previous BoD meeting

- Motion to approve: Bob Williams, 2nd David Woodral, motion carried

Correspondence: none

Treasurer

Gary Kruse

Financial Activity for month just closed

-June Loss: \$1717.84

-YTD net income: \$23,496.73

-Deposits for 2nd quarter: \$7,110.30

-\$1924.75 to roll to July 4th Fund for 2020

-\$100 received in Marvin Loyd fund

-\$22.00 to Philadelphia to cover new Kubota

Motion to access Treasurer's report: Jack Killingsworth, second Bob Williams, motion carried

Report of Accounts Reconciliation committee

Jack Ostendorf

Audit Committee Recruitment

Jack Ostendorf

Reports by Activity, Programs, & Event Chairmen

Jack Killingsworth.

Dinner Meeting, July 15

Jack Ostendorf

-summer foods and sandwiches

Independence Day Event & Raffles... comments, recommendations for 2020

Set date to June 27th, 2020: Motion Jack Ostendorf, second Jack Killingsworth, all in favor except Gary Kruse, motion carried

Committee Reports

Membership

Jack Killingsworth

New Member enrollment since last BoD meeting: by transfer: 2 club owned: 0.

Prospective members: Application with deposits = 7, Member referral in que non-deposit =

Club Site and Safety Orientation for New Members

Gary & Jack K.

Attendance for June. 0

Next Orientation scheduled: July 20

Website	Jack Killingsworth
Current # of Member subscribers _____766__	
TARGET	Gary Killingsworth
Article deadline for August edition: noon Friday, July 19	
2019 Advertising	
Randy Roberts to take over editing of Target	
Insurance ... provider going forward?	_____
Jack Killingsworth to monitor correspondence moving forward, full discussion forwarded	
Policy	Jack Ostendorf
Discussion of recommendations by committee: forwarded	
Security	Jack Ostendorf
Facilities	Bob Williams
Bob's Projects Punch List	
-new hand thrower on field 6 cover with plastic tub	
-Archery target frame shelters being built, nearly finished	
-90 bales of hay harvested	
-75 gallons of weed spray applied	
Jack Ostendorf/Bob Williams to investigate bank/berm mower or service	
Storm Damage remediation: 5 loads of gravel mostly spread	
Review RFQ's for 3 Buildings listed in FEI Report	Jack Ostendorf
Electrical Repairs contract	Jack Ostendorf
Unfinished Business	Chair
Adjust member cap to 900 by adding 75 additional members.	
discussed	
New Business	Chair
Request OC Honorary Membership for Friends of NRA Banquet, 22 August 2019	
Motion: Bob Williams, second David Woodral, all in favor except Gary Kruse, motion carried	
Open Board Discussion	Chair
Gary Kruse suggests possibility of selling t-shirts, raffling gift cards, 5-3-2 hundreds, and other ideas.	
Motion to Adjourn	Bob Williams
-second, Jack Killingsworth, motion carried.	

Next meeting: August 12, 7:00 PM, Main Clubhouse

Oil Capital Rod & Gun Club

MINUTES

August 12, 2019 19:00 hr Main Clubhouse
Regular Board Meeting

	2019		2020		2021
Present	Brad Cheffey (thru 12/19)	Present	Jack Killingsworth	Present	Larry Bahler
Present	Jack Ostendorf	Present	Gary Kruse	Present	Randy Roberts (thru 12/19)
Excused	Bob Williams	Present	Jerry Nunnally	Present	David Woodral

Welcome and Introductions: Call to Order by Chairman Larry B. Chair
Approval of Agenda: Motion by Brad C, 2nd Jack K. Motion carried.

Members & Guests with Business: Chair
Member Joshua Choate attended the meeting and expressed an interest to volunteer. He was referred to Bob W.

Secretary: Brad C.
Approval of Minutes of previous BoD meeting: Motion by Jack K, 2nd Jack O.
Motion carried.
Correspondence: None.

Treasurer: Gary K.
Financial Activity for month just closed and Treasure's notes:
1) MTD: \$5,645.05
2) YTD: \$29,141.78
3) Carry-over from July 4 fireworks event: \$2,044.78
4) Account number for All Shoot Weather Building Benches Donation is 411, Account number for Marvin Loyd Memorial Fund is 203.
5) The \$300 in revenue generated by sale of shotgun coupons has been recognized in July. The actual expense of the clay targets will still be recognized monthly.

Motion for Acceptance of Report for Audit: Motion by Brad C., 2nd Jack K. Motion carried.

Report of Accounts Reconciliation committee: All accounts up to date. Jack O.

Reports by Activity, Programs & Event Chairmen Jack K.
Dinner Meeting: August 19, 2019 at 7 pm. Menu will include pork chops. Jack O.
Reminder: Swap Meet October 5 (1st Sat. in Oct.) Randy R.

Committee Reports:
Membership: Jack K.
New Member enrollment since last BoD meeting: by transfer 3.

Club Site and Safety Orientation for New Members: Gary K. and Jack K.
Attendance for July: 7 Next Orientation: August 17, 2019

Motion: Replace member Pat Hausher with Randy Roberts on the Membership Services Committee and reflect said change within the TARGET. Motion by Jack K. 2nd Jack O. Motion carried.

Website:

Jack O.

Current Number of Member subscribers is 786, however there is an issue with subscribers with out-dated e-mail accounts resulting in 688 active recipients. Discussed a Notice of Change of Contact Information field on the Dues Notice mass mailing to obtain updated e-mail addresses.

TARGET:

Randy R.

- 1) Submission deadline for September edition : Noon Friday 8 -23-2019.
- 2) Advertisements will all be placed together within the body of the document for easier viewing. More advertising accounts will be solicited.

Insurance:

Jack K.

Moving forward to obtain an insurance provider. Have obtained Certificate of Liability through Philadelphia Insurance Companies.

Policy and By-Laws:

Jack O.

Policy and By-Law change proposals and recommendations will be complete soon and distributed to the Board for consideration. You will notice the trend of operational items moving from By-law into Policy. Members will have to vote on proposed changes.

Adjust Member cap to 900 by adding 75 additional members: The Board has previously approved the additional members and the Membership will have to approve the matter through a vote. This vote will be forwarded to Members along with the vote for Board Members to save mass mailing expenses.

Security:

Jack O.

- 1) A member recently e-mailed a concern that after an event they observed event participants handling rifles when red lights were active. After thorough discussion it was determined that this member will be contacted in person and a safety reminder will be placed in the TARGET.

- 2) Be aware that upon power loss the front gate defaults to open. There has only been one issue of a member having a problem with new card reader entry system. This may have been an operational error.

Facilities:

BobW.

Bob's Projects Punch List:

Randy R and Brad C.

Immediate work on 100 and 200 Yard targets.

Progress of Storm Damage Remediation: Report upon Bob's return.

Review RFB's for 3 Buildings listed in FEI Report: We have

Jack O.

received a bid from one contractor and will attempt to obtain a bid from at least one more for consideration.

Progress of Electrical Repairs: The lengthy contractor RFB is almost complete. Items not complete are adding a field light for LH Skeet #1 and repair/replacing MCH kitchen electrical hood vent. There is still a pending change order to convert main club house lights to LED. Jack O.

Gravel: Brandon is still working to grade roads and deliver gravel. He also has a bobcat to repair impact holes in berms. Jack O.

Unfinished Business Chair

1) Gary K. will research the possibility of selling hats, t-shirts, towels, etc. for fundraising.

2) Reminder: Friends of NRA dinner will be on 8-22-19 at the Southern Hills Marriott. Cost is \$50 per person and NRA has supplied 13 firearms to give away. One half of all proceeds benefit this State. They raised \$389,000 in 2018.

New Business Chair

1) Boy Scouts request to purchase a maximum of 2 pallets of Orange Dome targets for shotgun sports at ZBase and Mabee Scout Reservation.

Motion: Sell the Boy Scouts either one or two pallets of Orange Dome targets, at the discretion of the Club's Designee, for shotgun sports. Motion by David W., 2nd Jack O. Motion carried.

2) 1st Sunday, additional monthly Steel Challenge Date: Jack O.
The United States Shooting Academy (USSA) range in Tulsa can no longer hold Steel Challenge matches due to damaged steel targets so the proposal is to add a shooting date at OCRGC for these monthly matches. OCRGC will have to become sanctioned for the events and eventually obtain electronic scoring for the events. After a thorough discussion of the impact upon OCRGC and its members a motion was made.

Motion: OCRGC shall add a Steel Challenge shooting event date on the first Sunday of each month. Said events to commence September 2019, skipping the month of October 2019, and resuming in November 2019 to continue monthly thereafter at the discretion of OCRGC. Motion by Jack O., 2nd Jerry N. Motion carried.

Open Board Discussion: None Chair

Motion to Adjourn: Motion by David W., 2nd Jack O. Motion carried.

Next Meeting: September 9, 2019 7:00 pm at the Main Clubhouse.

Notes by Brad C.

Oil Capital Rod & Gun Club

MINUTES

September 9, 2019 19:00 hr Main Clubhouse

Regular Board Meeting

	2019		2020		2021
Present	Brad Cheffey (thru 12/19)	Present	Jack Killingsworth	Excused	Larry Bahler
Present	Jack Ostendorf	Present	Gary Kruse	Present	Randy Roberts (thru 12/19)
Present	Bob Williams	Present	Jerry Nunnally	Excused	David Woodral

Welcome and Introductions: Call to Order by Jack K.

Vice Chair

Members & Guests with Business: None.

Vice Chair

Secretary:

Brad C.

Approval of Minutes of previous BoD meeting: Motion by Jack K, 2nd Brad C.
Motion carried.

Correspondence: Jack K received a special Thank You card from Lynn Reed concerning the flowers sent to George's funeral.

Treasurer:

Gary K.

Financial Activity for month just closed and Treasurer's notes:

- 1) MTD: \$4,350.15
- 2) YTD: \$33,501.93
- 3) Carry-over from July 4 fireworks event: \$2,044.78
- 4) The water bill rose from \$199 to \$263 in one month. Watch for causes.
- 5) Receipts for target lumber being submitted by Bob W.

Motion for Acceptance of Report for Audit: Motion by Jack K, 2nd Bob W. Motion carried.

Report of Accounts Reconciliation committee: All accounts up to date.

Jack O.

Reports by Activity, Programs & Event Chairmen

Jack K.

- 1) Dinner Meeting: September 16, 2019 at 7 pm. Jack O.
- 2) On Saturday 9-7-19, 197,019 shotgun targets delivered. With 99,364 on hand we ended with a total of 296,383. The houses were stocked and the rest were placed in storage. The Boy Scouts have purchased one pallet thus far. Volunteers included Jerome, Kenzie, Rob Scott, Gary K., Larry B., Brad C., Chris Johnson, Marcus and Spencer Houlin and three skeet shooters. Gary K.
- 3) A review of shotgun fee collections reveals a \$20 shortage. May post a reminder notice. One member underpaid by \$5 but did mark his partial payment.
- 4) There are no batteries in 2 Atlas machines and a non-AGM battery in 1 Lincoln Machine. Board Member Jerry N. will obtain good quality used deep-cycle batteries to replace.

- 5) A member contacted Jack K and reported using the single shotgun target thrower. A Boy Scout and his instructor were also seen using it. You can utilize clay targets from the ground, bring your own or purchase them from the club for this machine.

Committee Reports:

Membership:

Jack K.

New Member enrollment since last BoD meeting: by transfer 1 and 1 family transfer.

Club Site and Safety Orientation for New Members:

Jack K.

Next Orientation: September 21, 2019. Have collected dues from 150 members since Saturday. Jack K. contacting top ten on waiting list to fill 3 pending memberships. The waiting list has spanned 2 years and some of the top ten are not responding but will continue to attempt to contact those from the top of list.

There are 6 deceased members with memberships that need to be disposed of . Will dispose of 4 this year with a couple carrying into next year. Stone Hallquift has been deceased for 3 years and it has been difficult contacting next of kin.

Jack K.

Website:

Jack K.

No change on waiting list with applicants reaching in the 80s. If we move forward on electronic member communication we can use Survey Monkey for voting. We currently utilize Mail Chimp and we can use this service to test for member feedback and analyze ease of use. Would not be able to use the system for voting until by-laws change.

TARGET:

Randy R.

- 1) Submission deadline for October edition : Noon Friday 9 -20-2019.
- 2) October issue already started. This edition includes reminder for dues and nomination of Board Members.

Insurance:

Jack K.

Philadelphia Insurance Companies has allowed us to renew Errors and Omissions Director's Liability which is renewed annually.

Policy and By-Laws:

Jack O.

Policy and By-Law change proposals and recommendations still in Committee but will be complete soon and distributed to the Board for consideration.

Security:

Jack O.

Summary of Fact: Member Mike Oak, who had been camping in and around the R/P building, reported to Board Member Jack O on 8-24-19, that he heard gun shots at the pistol ranges between 10 pm on August 23 and 2 am

on August 24. He did not investigate the shots. A review of entry gate data revealed member John Price entered the gate at 10:11 and exited at 2:17 am. Board Member Jack O interviewed Member Price and found he did possess a .22 pistol while on the property, however, he and his guests were fishing and not shooting. Member Price reporting hearing shots during the night also, however, he could not tell if they were on site or not. Board Member Kruse was on site until after 10 pm and heard no shots. He observed both Member Oak and member Price and no others. Member Price observed Member Oak and Board Member Kruse but no others.

Preponderance of the Evidence and Findings: After hearing testimony from all investigating Board Members and upon careful consideration of all facts it was determined that an Executive Session of the Board was Not Warranted as there is no evidence that a Member violated the rules. The Board concluded that the shots could not be attributed to OCR&GC.

Facilities:

BobW.

Bob's Projects Punch List:

1) Thank you everyone for the work done while Bob was out.

2) All targets for 100 yard line are built and there are 16 complete for the 200 yard line. Will continue to build 200 yard targets and consider best alternative for post removal.

Randy R.

3) Bob has been in contact with Brandon who will soon be working on a property near the Club. He will bring his grader on site and grade the roads prior to spreading gravel.

Bob W.

4) Kenny repaired the AWB fan motor and capacitor in the bench room. Still work remaining on permanent A/C unit at Trap Building, however, the wall unit is cleaned. Neal is not finished with electrical work as he lacks kitchen exhaust and light on Skeet Field #1. Still looking for additional bid on lights in MCH. The work has been good but keeping track of the contractors has taken patience. Neal has not billed yet.

Jack O.

Unfinished Business

Vice Chair

1) Bob W., Randy R. and Brad C. will examine best way to approach work party for erecting 100 yard line. Will also examine best way to remove 100 yard line targets for BR 50 Matches and removal of old posts.

2) Jim Moorehead will purchase wood to construct new BR 50 match target stands. They will need help building targets.

Randy R.

New Business

Vice Chair

1) Shawn of Oklahoma Department of Wildlife texted Bob W. requesting to hold Scholastic Shotgun Shooting Matches in 2020. Schedule would include March 2 for set-up, March 3 and 4 for matches and March 5 for

alternate rain date. Match would use all but 1 field reserved for member use. There would also be 2 temporary fields which would impact Gerome.

Motion: After careful consideration of this worthy event a motion was made by Jack O to allow the Oklahoma Department of Wildlife to hold their Annual Scholastic Shotgun Shoot in 2020. The event will include March 2, 2020, for set-up, March 3 and 4, 2020, for matches and March 5, 2020, as an alternative rain day. 2nd Bob W. Motion carried. The Board found that the written text request was sufficient documentation for request.

2) An electrical tool kit has been found near the 25 and 50 yard ranges. Jack O.

3) A Motion was made by Jack O to allow Darrell West, a non-member but frequent shooter, to borrow 10 metal target plates and 10 4 x 4 upright posts in exchange for a \$100 contribution to OCR&GC. After consideration a 2nd was made by Gary K. Motion carried. Jack O.

Open Board Discussion: None

Vice Chair

Motion to Adjourn: Motion by Bob W., 2nd Jack K. Motion carried.

Next Meeting: October 14, 2019, 7:00 pm at the Main Clubhouse.

Notes by Brad C.

Oil Capital Rod & Gun Club

MINUTES

October 14, 2019 19:00 hr Main Clubhouse

Regular Board Meeting

	2019		2020		2021
Present	Brad Cheffey (thru 12/19)	Present	Jack Killingsworth	Present	Larry Bahler
Present	Jack Ostendorf	Present	Gary Kruse	Present	Randy Roberts (thru 12/19)
Present	Bob Williams	Present	Jerry Nunnally	Present	David Woodral

Welcome and Introductions: Call to Order by Chairman Larry B.

Chair

Approval of Agenda: Motion by Jack O., 2nd Brad C. Motion carried.

Members & Guests with Business: None.

Chair

Secretary:

Brad C.

Approval of Minutes of previous BoD meeting: Motion by Brad C., 2nd Jack O.
Motion carried.

Correspondence: Jack K. received a Certificate of Insurance from carrier.

Treasurer:

Gary K.

Financial Activity for month just closed and Treasurer's notes:

- 1) MTD: (Net Loss due largely to depreciation): \$3,377.97
- 2) YTD: (Net Income) \$33,501.93
- 3) 3rd Quarter Depreciation \$7,110.30 (This generated September loss.)
- 4) The water bill still high at \$230.25. No cause apparent yet.
- 5) Trap Matches: Loss of \$368.88. The Board previously approved a loan of \$1,000 for Trap operating expenses, however, the funds have not been transferred yet. The program is currently operating at a loss and the Club will not be fully reimbursed for the loan for this year's matches.
- 6) 558 membership dues collected.
- 7) Club owned TFECU Anniversary Certificate of Deposit (CD) for \$50,000 at 2.75% interest will mature on 10-18-19 and will be moved to a 2 year CD at approximately 2.2% interest. The accumulated interest from the TFECU Anniversary CD was placed in savings pursuant to bank policy.

Motion for Acceptance of Report for Audit: Motion by David W., 2nd Bob W. Motion carried.

Report of Accounts Reconciliation committee: All accounts up to date.

Jack O.

Reports by Activity, Programs & Event Chairmen

Jack K.

- 1) Dinner Meeting: October 21, 2019, at 7 pm. Menu consists of herb-encrusted chicken, Italian green beans and acorn squash.
- 2) Remember the swap meet on November 2, 2019, from 8 am to noon.

Jack O.

Committee Reports:

Membership:

Jack K.

- 1) Status of 2020 Dues Payments: 558 payments received.
- 2) New Member enrollment since last BoD meeting: 2 in process.
1 is a member sale but will be assisted by Jack K. due to health of member. Jack K. will collect the monies and accompany member to bank for deposit.
- 3) Club Site and Safety Orientation for New Members: Gary K & Jack K.
Next Orientation: October 19, 2019. (6 – 7 attendees)
There are 10 prospective members who have completed the application form and made the required deposit.

Website:

Jack K.

The website has 786 subscribers and new data is being collected as member dues come in with updated e-mail addresses.

TARGET:

Randy R.

- 1) Submission deadline for October edition : Noon Monday 10 -21-2019.
- 2) Upcoming features include photographs of new Board table, the 100 yard target line, membership dues late penalty reminder, calendar reminder and BR 50 match results. Will seek additional advertisements. Advertisement invoices will be mailed in December or January.
- 3) Randy R. had nameplates made, to place on shooting benches, honoring deceased Members and Directors including John Bestland, Ken and Peggy Foust, Eddie Todd, Jan Hughes, David Salisbury, Stan Fanning, Linn Thomason and Marvin Loyd.

Insurance:

Jack K.

We are moving forward with Philadelphia Insurance Companies and received a policy certificate this month.

Nominating Committee:

David W.

2 nominations have been received. Nominations due by close of Dinner Meeting on 10-21-19.

Budget Committee:

Jack K.

The Committee shall be same as last year with exception of Linn T. being replaced by Jerry N. Jack K. will chair the Committee and Jack O will co-chair.

Security:

Jack O.

Things are going well, members appear to be wearing their badges, events are well organized and shooters seem to be reasonably compliant on ranges.

There was one safety concern when the hay balers drove behind the 100/200 yard berm to cut. The match was stopped temporarily and Jack O held a conference with the balers.

Facilities:

Bob W.

Bob's Projects Punch List:

- 1) The 100 yard line targets are all up. 200 will follow shortly.
- 2) Have been spraying, mowing and trimming.

Randy R.
Brad C.

Progress of Storm Damage Remediation:

Bob W.

Bob has been in contact with Brandon and Trevor who have assessed our gravel roads, parking lots and target bays and they are preparing to gravel soon. They plan to level the edges of the roads, level potholes, apply a gravel base covering and then finish gravel.

Review RFQ's for 3 buildings listed in FEI Report:

Jack O.

Nothing to report.

Progress of Electrical Repairs:

Jack O.

The Board reviewed the full list of repairs. All repairs are complete and the contractor has been paid. We are still looking at re-lamping the Main Club House to L.E.D.

Policy and By-Laws:

Jack O.

In order to better serve the membership, conserve resources and raise capital, the Policy Committee worked diligently for numerous months on By-Law and Policy updates to accomplish several objectives including:

By-Laws

- 1) Increase member capacity from 825 to 900 members.
- 2) Remove Board Meeting events from By-Laws and place notice of date and time of meetings on website.
- 3) Introduce Electronic Voting option.
- 4) Transfer of Membership Clearing House operations from By-Laws to Policy Manual.
- 5) General document clean up.

Policy Manual

- 1) Accept Membership Clearinghouse and Orientation procedures.
- 2) Accept Dinner Meeting procedures.
- 3) Incorporate electronic voting.
- 4) Record archival and destruction procedures.
- 5) Expanded Standing Committees for accuracy.
- 6) Explicit clarification of handling of firearms on line.
- 7) Mowing and Maintenance compensation from \$10 to \$12 per hour.
- 8) General document cleanup.

Method of Review: A draft of all Policy Committee proposed changes to By-Laws and Policy Manual was provided to each Director 10 days

prior to the October Board Meeting. Each Director reviewed the changes thoroughly and written feedback was provided back to the Policy Committee prior to the Board Meeting. Director feedback was incorporated into the drafts prior to the Board Meeting. At the meeting, the Board debated all proposed changes and reviewed the full content of By-Laws and Policy, making final pen and ink changes to the drafts.

Result: The Board voted unanimously to accept the Policy Committee Report with the inclusion of the Board's ink revisions. The membership will now vote on the By-Law changes. Their vote will determine the shape of the By-Laws which in turn will dictate many of the changes to the Policy Manual.

Unfinished Business

Chair

- 1) Research into fundraiser T-shirts, hats etc. is on hold.
- 2) BR 50 target stands are being finished and set-up will be on Thursday morning 10-17-19

Gary K.
Randy R.

New Business

Chair

- 1) Coweta Police Department may request use of the range for Qualification.
- 2) Mr. Miller from Linde Engineering donated a multi-media table to the club for the board room. This table initially cost Linde \$11,000 and is in excellent shape. THANK YOU!
- 3) The Woodland Sports Event was observed to be very safe, successful and organized despite serving over 75 shooters. The shooters had ample fun, oversight and proper range gear.

Jack O.

Jack K.

Bob W.

Open Board Discussion:

Chair

- 1) After thorough discussion initiated by Gary K. concerning the need for an updated television in the MCH, Jack O brought on a motion to purchase a flat-screen television and wall mount for no more than \$800. 2nd by Brad C. Motion carried.
- 2) Initial Board discussion of publishing a history of OCR&GC brought on by Brad C. Board interested so research into method and feasibility will begin.

Gary K.

Motion to Adjourn: Motion by Bob W., 2nd Jack O. Motion carried.

Next Meeting: November 11, 2019, 7:00 pm at the Main Clubhouse.

Notes by Brad C.

Oil Capital Rod & Gun Club

MINUTES

November 11, 2019, 19:00 hr Main Clubhouse
Regular Board Meeting

	2019		2020		2021
Present	Brad Cheffey (thru 12/19)	Present	Jack Killingsworth	Present	Larry Bahler
Present	Jack Ostendorf	Present	Gary Kruse	Present	Randy Roberts (thru 12/19)
Present	Bob Williams	Present	Jerry Nunnally	Excused	David Woodral

Welcome and Introductions: Call to Order by Chairman Larry B. Motion to approve Chair
Agenda by Brad C. with following changes submitted by Chair:
1) Add CPA Audit to Agenda
2) Remove fundraiser proposals from Agenda.
2nd Bob Williams. Motion carried.

Members & Guests with Business: None. Chair

Secretary: Brad C.
Approval of Minutes of previous BoD meeting: Motion by Brad C.,
2nd Jack O. Motion carried.

Correspondence: Bob W. received 2 magazines and a price list for Bob W.
Kabota vehicle service from Stewart Martin.

Treasurer: Gary K.

Financial Activity for month just closed and Treasurer's notes:

- 1) MTD: \$2,755.58
- 2) YTD: \$32,879.54.
- 3) Member Chuck Bigby made a \$500 donation.
- 4) \$4,543.08 paid to Addco Electric for electrical repairs.
- 5) 71 members have dues outstanding.
- 6) The Club owned TFCU 18 month Anniversary Certificate of Deposit for \$50,000 matured and principal and interest was moved to 2 year C.D. at 2.30%.
- 7) Of \$800 approved for MCH Television, \$630 used for TV. Will use remainder for improved antennae.
- 8) North American Gun Club held an electronic "poll" or vote of members on several items including facilities, dues increase, and increased member capacity. Increase in member capacity did not happen as their By-Laws require a majority of members to approve not just voters. (Wording matters.)

Motion for Acceptance of Report for Audit: Motion by Jack O, 2nd Jack K. Motion carried.

Report of Accounts Reconciliation committee: All accounts up to date. Jack O.
We did receive a bad check from new member but it was resolved within 24 hours via money order.

Reports by Activity, Programs & Event Chairmen

- 1) Swap Meet November 2: 6 of 11 reservations participated.
Had a good breakfast and Club made \$8.
- 2) Dinner Meeting: November 18, 2019. Menu is Italian.
- 3) The 2020 Club Calendar is up and photographs were taken tonight
of all events posted.

Jack K.
Jack K.
Jack O.
Randy R.

Committee Reports:

Membership:

- 1) New Member enrollment since last BoD meeting: Some paperwork is coming this month but activity is slow.
- 2) Club Site and Safety Orientation for New Members:
Next Orientation: November 16, 2019, 2-4 attendees expected.
If less than 2 RSVPs in December, will not hold orientation.
- 3) There are 71 members with outstanding dues.
- 4) The Board was saddened to hear of the passing of Member Clyde Case in May 2019.

Jack K.

Website:

We are averaging the same number of accounts. New additions are mostly from membership transfers or members that need access reset.

Jack K.

TARGET:

- 1) Submission deadline for October edition : Noon November 18, 2019.
- 2) Calendars will remain in TARGET.
- 3) November edition almost complete.
- 4) 2020 Advertising: Some time this month Karen will send out invoices.

Randy R.

Insurance:

Philadelphia Insurance Companies will continue to be carrier.

Jack K.

Nominating Committee:

A copy of mail-in ballot was circulated through Board and will be mailed out tomorrow.

David W.
Jack K.

Budget Committee:

Committee process to begin in January and be completed by March Annual Meeting.

Jack K.

Security:

Jack O. had to talk with a couple of shooters for handling firearms while someone was down range. There has also been some non-compliance with Red/Green light use. There will be new signage posted on ranges concerning firearm handling on a cold range.

Jack O.

Gate access has been updated for new members, however, some individual member transfers may pose a problem with gate access. Member Virgil Cline sent in dues but included no updated contact information so he has not received electronic gate entry card.

Jack K.

Facilities:

Bob W.

Bob's Projects Punch List:

- 1) Bob detected a toilet that runs in Skeet House which contributes to water loss. Jack O will look into it.
- 2) Obtained 3 pallets of odd-sized whiteboard for targeting which saved approximately \$7.50 per sheet. Spent \$1,350.
- 3) 200 Yard Target Work Party on 12-15-19 at noon. The Boy Scouts will be here to help. They helped on 25 yard targets previously. The targets are built and just need installed. Randy R.
- 4) Brandon worked Friday the 8th and today and most gravel has been placed but not compacted yet. There are still a couple of loads to be delivered and Board discussed placement such as R/P parking lot East end, MCH parking and Pistol Bay parking. Roads now 14 feet wide.
- 5) Drainage area in shotgun field to be a different project.

New parts ordered for septic water pump at Trap House.

Jack K.

Review RFQ's for 3 Buildings listed in FEI Report: Need to proceed with removal of 3 trees, 1 at R/P building and 2 at Trap Building to help with bid process. To proceed:

Jack O.

Motion by Jack O to have 3 trees removed and stumps ground below ground level, 1 tree at R/P Building, 2 trees at Trap Building. Lowest bid to be utilized with 3 service providers bidding if 3 providers will travel to club for bid. 2nd by Jack K. Motion Carried.

Progress of Electrical Repairs: Electrical Repairs completed. Starting a new list of electrical repairs and still pursuing LED Lighting for MCH.

Jack O.

Policy and By-Laws:

Jack O.

All changes from Board included in new version and will be re-distributed. Now waiting on member vote.

Unfinished Business

Chair

- 1) BR 50 Target Stands have been stored behind 200 yard berm on sheet metal and covered with a tarp. Not sure if event will occur next year due to scheduling and weather. Bob W.
- 2) 100 yard targets up, 200 yard targets built and work party to install 200 yard targets on 12-15-19. Randy R.
- 3) Red Dot training for Oklahoma State Park Rangers on November 5 and 6 went well with 5 Rangers and 1 Instructor present. Have not heard back from Coweta Police Department about qualification courses being held at Club. Jack O.
- 4) Thank you Gary K. for new MCH television.

5) Club History: Dr. Logan, History Professor for University of Michigan, Brad C. will be visiting in December 2019 and will install software on Brad C.'s computer and practice interviews to begin process of writing Club History.

New Business

Chair

- 1) Jack K. to spend \$347 to update software for member roster. Jack K.
(No motion required)
- 2) Budget Committee will look at having Certified Public Accountant conduct an audit next year. Will approach firm that conducted previous audit. Jack K.

Open Board Discussion: None.

Chair

Motion to Adjourn: Motion by Bob W., 2nd Brad C. Motion carried.

Next Meeting: December 9, 7:00 p.m. at the Main Clubhouse.

Notes by Brad C.

Post meeting email clarification and approval to spend additional money for business approved at November meeting: The following note clarifies the Club Gravel Project. Upon discussions between Bob W. and Member Brandon Herd, a bid was set forth on November 2, 2019, for Club roads and parking lots to be prepped and gravel to be spread throughout the club property excluding parking lots at the MCH and Maintenance Building. The bid required at least 200 tons of gravel to be applied to qualify for a discounted unit price of \$32 per ton. A motion for funding \$16,899 for the Gravel Project was put forth by Bob W. for vote via electronic mail on November 3, 2019. On November 3, 2019, Jack K. seconded the motion by being first to vote yea. The Board reached a quorum with additional yea votes from Jerry N., David W. and Gary K. on November 3, 2019, and additional yea votes from Jack O. and Brad C. on November 4, 2019. The project was completed after the November Board Meeting and required the roads and parking lots to be prepared, 528 tons of gravel applied, and the gravel compacted and roads finished for a total cost of \$18,899 which includes the discounted gravel price. On November 18, 2019, after reviewing the completed project, Chairman Bahler set forth a motion via electronic mail to pay the invoice of \$18,899 in full. The motion was seconded by a yea vote from Randy R., followed by yea votes on November 19, 2019, from Gary K., Jack O., Bob W., Jack K., Jerry N., Brad C., and David W.

Oil Capital Rod & Gun Club

MINUTES

December 9, 2019, 19:00 hr Main Clubhouse

Regular Board Meeting

	2019		2020		2021
Present	Brad Cheffey (thru 12/21)	Present	Jack Killingsworth	Present	Larry Bahler
Present	Jack Ostendorf	Present	Gary Kruse	Present	Randy Roberts (thru 12/19)
Present	Bob Williams	Present	Jerry Nunnally	Excused	David Woodral

Tallying of Ballots: BoD Election and Electronic Voting Question:
Counting Committee consisted of Jack Killingsworth,
Gary Killingsworth, Gary Kruse, Jerry Nunnally, Larry Bahler,
Randy Roberts, Peggy and Ken Foust and Steve Watson.

Chair

Results: Received 297 ballots with 198 being necessary
to receive 2/3 of the vote. 37% of the membership voted with
3 ballots being disqualified. Elected Directors are Jack Ostendorf,
Bob Williams and Richard Morgan through 2022 and Brad Cheffey
through 2021. The question of electronic voting passed with 87%
in favor and 12.9% opposed. 18 ballots did not vote the question.
Discussion of making paper ballots available for a period of time
ended with Board moving to electronic voting henceforth.

Welcome and Introductions: Call to Order by Chairman Larry B. Motion to approve
Agenda by Brad C., 2nd Bob Williams. None opposed. Motion carried.

Chair

Members & Guests with Business: None.

Chair

Secretary:

Brad C.

Approval of Minutes of previous BoD meeting and Motion to
include post script of November Minutes entitled: "Post meeting
email clarification and approval to spend additional money for
business approved at November meeting:" as an official BoD minute.
Motion by Brad C., 2nd Jack K. None opposed. Motion carried.

Correspondence: Jack K: Magazines received and placed in MCH magazine rack.

Club History Project: Will have software and list of participant questions by
next BoD meeting. Will comprise list of participants upon approval of questions.

Treasurer:

Gary K.

Financial Activity for month just closed and Treasurer's notes:

- 1) MTD: - \$23,528.83 (adjusting prepaid insurance and Gravel Project)
- 2) As of 12/9/19, 792 members have paid dues.
- 3) Karen requires activity income by Christmas Eve.

Motion for Acceptance of Report for Audit: Motion by Jack K, 2nd Bob W.
None opposed. Motion carried.

Report of Accounts Reconciliation committee: All accounts up to date. Jack O.

Reports by Activity, Programs & Event Chairmen Jack K.

Dinner Meeting: 12/16/19 with Ham and sides. Members may bring a complimentary dish. Jack O.

2020 Calendar is up with most committees posting all activities. Jack O.

Committee Reports:

Membership: Jack K.

- 1) 792 members have paid dues.
- 2) Membership software has been updated.
- 3) Club had 2 survivor transfers last month.
- 4) Orientation held 11/16/2019 with 4 attendees.
- 5) Sent application packets to 4 perspective members with 2 coming back so will send packets to 2 more on list.
- 6) 2nd mailing of cards went out today with 7 cards being mailed. Cutoff is 12/29/19 so 12/22/19 will be last mailing of year.
- 7) 729 members are registered with valid e-mail addresses.
- 8) Jack K. held discussion of pros and cons of different methods of electronic voting including Drupel 8, Mail Chimp and Survey Monkey. Will do some experimentation so watch for e-mails and respond.

TARGET: Randy R.

- 1) Submission deadline for January 2020 edition : Noon December 16, 2019.
- 2) Will include voting results, rebuilding of 200 yard target line, pin numbers for gate going away and lost and found.
- 3) Jack K. will print TARGETS to place in buildings.
- 4) Clubhouse calendars to be left in TARGET.
- 5) TARGET to go out between the 25th and 1st.
- 6) 2020 Advertising: Will place notice in TARGET that it is time to renew. Advertisers will get something in the mail and some fees are already coming in the mail.

Budget Committee: Jack K.

Process to begin upon approval of financials in January. Will contact accounting firm for 2020 external audit process.

Policy Committee Report: Jack O.

Committee recommends that Policy Manual Section 11(b)(8) reflect that "A member's reported failure to receive an annual dues invoice, by mail or other official club means, is not justified cause for failure to pay on time" and that Section 11(e) reflect that "Members are responsible for providing the Club with current information, including updates as they become effective." Motion to accept Policy Committee recommendations by Bob W. None opposed. Motion carried.

Budget Committee: Jack K.
Committee process to begin in January and be completed by March Annual Meeting.

Security: Jack O.
Nothing particularly better or worse than usual.

Jack O. sent Board an e-mail and on 12/4/19 Jack O., Larry B., Randy R. and Brad C. met with Cleaning Contract Supervisor Rick Castro of Multiclean to review contract compliance. Walkthrough of all buildings conducted with deficiencies noted in vacuuming, dusting, sweeping, cleaning of verticle surfaces and floor care. It will take 2 to 3 weeks to get up to standards.

Board generally discussed changes that members have brought up Including changing building entry codes and termination of gate PIN numbers. Both were considered necessary security precautions.

Facilities: Bob W.

Bob's Projects Punch List:

- 1) 200 yard target rebuild and work party scheduled for 12/15/19 @ 12pm.
- 2) Contractor may mow once more, which will equal budget and remove leaves.
- 3) Bob purchased lumber for targets.
- 4) Aerobic pump by Skeet Palace rebuilt and installed. Will Purchase a replacement pump for \$257.
- 5) Drainage area in shotgun field to be a different project.

Jack K.

Review RFQ's for 3 Buildings listed in FEI Report:

Jack O.

Progress of Electrical Repairs:

Both temporarily on hold.

Policy and By-Laws: Jack O.

All changes from Board included in new version and will be re-distributed. Now waiting on member vote.

Unfinished Business: None. Chair

New Business Chair

- 1) Christmas Baskets: Bob has coordinated with Disabled American Veterans, Reasors and Sunnyside Baptist Church. Will pick up groceries Saturday 12/21/19 at 7:30 am. Will Be on site between 8:30 to 8:45 and will load trucks out of kitchen to avoid tracks on MCH grass. Bob W.

Open Board Discussion:

Chair

- 1) Thank You Randy R. for service on the Board!
- 2) Randy will still prepare TARGET.
- 3) Bob has pecans and Ducks Unlimited Calendars. There are only 3000 calendars printed in Oklahoma and D.U. is giving away a firearm every Tuesday and Thursday in 2020.

Motion to Adjourn: Motion by Bob W., 2nd Jack O., None opposed. Motion carried.

Next Meeting: January 13, 2020, 7:00 p.m., at the Main Clubhouse.

Notes by Brad C.